

This month's topic is **Establishing SOPs (Standard Operating Procedures)**

At the top of the list of Factors for the injuries being reported is 'Not Following Approved Procedure'. Why is this and what can be done about it?

Below we offer some suggestions on reinforcing training, habits, SOPs, and JSAs. Please contact the committee for additional support and reference past bulletins on the PPI Members Only site:
<https://plasticpipe.org/members/safety.php>

Best Practices: Training, Re-Training, SOP/JSA

Facilities are relying upon on-the-job training to provide what new employees need to know to work and operate safely. Problem is in many situations one of two outcomes are occurring:

1. Demands are so intense and immediate that new employees get through orientation and immediately are placed on a line to perform work tasks with little training on procedures & safety.
2. Organizations find themselves in a hiring mode that new hires are being trained by previous new hires who oftentimes are themselves only on the job for less than a year. This is referred to as "green on green " training. Not ideal to say the least.

What to do:

1. Organizations need to have a training process that they will not deviate from established training processes, and reinforced by corporate management and committed to by supervisors/plant management.
2. Organizations are reaching out to retirees to hire them back as contractors to assist with new hires on the job training.
3. Utilization of experienced full/part Time Trainers for work processes, SOPs, JSAs
4. Ensure On-Job-Training (OJT) includes checklists and ensure there is a competency sign-off by a trainer and supervisor.
5. Ensure SOPs and JSAs are revisited/retrained at 6 months, 12 months, etc to prevent complacency.

Reminder - Recordable Tracking and Sharing of Corrective Actions:

PPI is encouraging your company to participate in this monthly report. Background on this process and the template are attached for your reference. Questions should be directed to David Fink at dfink@plasticpipe.org. We look forward to your company's participation so that together we can support each other in continuous improvement of our safety performance.

Safety Minute of the Month: Emergency Response:

For many of our members in different parts of the country, spring brings with it the threat of tornadoes. If you have done so already now would be a good time to review tornado procedures and conduct tornado sheltering drills. Learning how to respond to emergency situations can help you react to them in a timely and effective fashion. Below is a quick 2-minute video on this topic.

Two (2) minute video: <https://hsi.com/resources/emergency-response>